

**Good afternoon Titan parents! We survived this school year and look forward to restful relaxing summer. Thank you for your patience and support as we went through this year's ups and downs. As we wind down, we need your help.**

**1<sup>st</sup>: We will begin the Chromebook Collection Process on Friday May 21. We will collect by grade level, alphabetically, in the Library.**

**Please:**

1. Ensure that your students Chromebook is free of any dust, debris, or smudges using only approved screen cleaners.
2. Report any keyboard, screen, or other hardware issues to your 1<sup>st</sup> hour teacher ASAP. Also, make Mrs. Drewes aware of any issues at the time of collection.
3. Ensure the device is fully charged.
4. Log out of your profile.
5. Remove any personal cases, screen protectors, personal stickers, photos, or other things such as a mouse or USB.
6. Have the power cord available wrapped neatly, using the attached Velcro
7. Turn in the device along with the power brick and power cable begin Friday. Bes sure to wait until you are called. You will need your student ID at the time of collection.

Now on to exam week:

Exams begin Tuesday, May 25. No check outs are allowed during testing times. Testing time on Wednesday the 25<sup>th</sup> is from 1:00-2:35 and the rest of the week testing times are 9:00am-10:45am and 1:00-2:35pm.

Next reminder: If your child has medication signed into the school a parent or guardian will need to pick up the medication by June 4<sup>th</sup>. If the medication does not get picked up it will be disposed.

Lastly: The NAMI walk is this Saturday at the Safe Haven Campus on Hwy 190 in Mandeville. Registration begins at 8:00am. Join the Titan Strong team and walk with us. You can go to [Namiwalks.org](http://Namiwalks.org) website and make a donation to help out our team.

I know this is a lot of information but I appreciate your attention to this. Have a great rest of your week and Win the Day!